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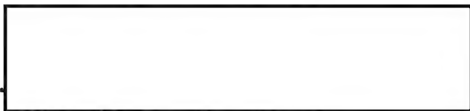
MEMORANDUM FOR: Deputy Director for National Foreign Assessment
Deputy Director for Operations
Deputy Director for Science and Technology
Administrative Officer, DCI

FROM: William N. Hart
Acting Deputy Director for Administration

SUBJECT: Funding for Alterations and/or Engineering
Support; Standard and Executive Furniture

1. Effective immediately, and for the remainder of FY 81, requesting components will be required to fund for all office alterations, renovations, and associated engineering support. In addition, components must also fund requests for all standard and/or executive furniture.

2. These actions are required as a result of severe cuts in the Office of Logistics budget and will pertain until such time as these funds can be restored.



William N. Hart

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Distribution:

- 1 - Ea Addressee
- 2 - DDA
- ✓ 1 - OL Official

Originating Office:


Director of Logistics

Date

18 November 1980